

## **KNIGHTDALE PUBLIC SAFETY COMMITTEE MINUTES**

950 Steeple Square Court, Knightdale, North Carolina 27545

**November 18, 2015**

The Knightdale Public Safety Committee met at 6:00 p.m. in the Council Chamber Room of Town Hall.

PRESENT: Councilman James Roberson, Councilman Mike Chalk

ABSENT: No one.

Staff Members Present: Fire Chief, Tim Guffey; Police Chief, Lawrence Capps

Meeting called to order by Councilman Roberson at 6:00pm.

**ITEM I. APPROVAL OF MINUTES**

Motion made by Councilman Roberson to approve the minutes for October 21, 2015.  
Motion seconded by Councilman Chalk and carried unanimously.

**ITEM II. OLD BUSINESS**

None at this time.

**ITEM III. NEW BUSINESS**

**A. Police Department Report**

**1. Community Policing Advisory Board**

Chief Capps informed the committee that CPAB met on Thursday, 11/12 for its inaugural session. Discussions were very productive and promising. Six of the 8 appointed members were present, and the seat designated for teen representation remains vacant.

Chief Capps also reported that one of the selected CPAB Board members currently serves on OTAC. Chief Capps recommended that if the Board member chose to continue service with OTAC, the Nominating Committee should reconvene in the near future to announce a replacement for the Board member and to name a teen representative. Chief Capps also requested the committee to remind officials that a Council Liaison needed to be appointed to CPAB once the new Council and Mayor were seated.

The next CPAB meeting is scheduled for January 2016.

**2. Final Report on Accreditation Process**

Chief Capps informed the Committee members that the Police Department's accreditation onsite was flawless. No issues were discovered during the independent audit and inspection. A final written report will be presented to accrediting commission in the coming weeks, and the agency expects to be formally recognized by CALEA at the Spring 2016 conference.

The agency now enters its re-accreditation phase which will span the next 4 years. During that time, the Police Department will work to implement feedback from the commission and revise policies and practices to comply with the newest professional standards manual. An onsite inspection will not be required until November 2019.

B. Fire Department Report

1. Update on Firefighter Hiring Process


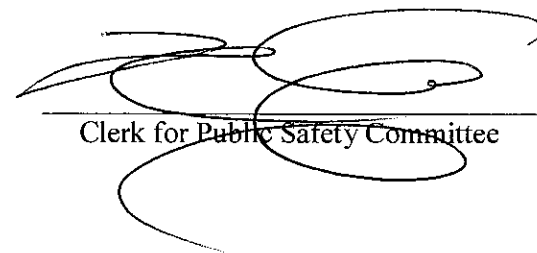
The Fire Department completed its hiring process for the open Firefighter position, and a conditional offer has been extended. Chief Guffey anticipates that the new Firefighter will begin work the first week of December.

2. Bidding for SCBAs through FEMA Grant

Bid openings for the SCBA grant were announced on Tuesday, November 17<sup>th</sup>. The Fire Department will work with Finance to review and compare the bids on Thursday, November 19<sup>th</sup>. So far, the prices per SCBA have come back slightly higher than the grant total awarded by FEMA. As part of the review, the Fire Department will consider options for making up the shortage.

ITEM IV. ADJOURNMENT

Motion was made by Councilman Chalk to adjourn at 6:40pm. Motion seconded by Councilman Roberson and carried unanimously.

  
Public Safety Committee Chairman.  
Clerk for Public Safety Committee